

## committed to helping everyone live their best life

It's quite simple. As part of the Active Tameside team, while you're helping others to live their best life, we'll be helping you to live your best life too.

As an awarding winning and compassionate Charitable Trust we have your health, wellbeing and happiness at heart, offering excellent training, development and career progression, a host of benefits including a local government pension scheme and free Active Premier membership with access to all 7 of our facilities. Membership includes gym, classes, general swim, spa and exclusive Les Mills virtual classes on our app - all worth £34.99 per month.

**Help us make a difference. Be part of something special.**

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## Casual Life Skills and Independence Coach

<b>Salary:</b>	£9.63 per hour
<b>Location:</b>	Active Medlock, Adventure Longdendale, Tameside Wellness Centre, Community Settings
<b>Working hours:</b>	Various
<b>Contract type:</b>	Casual
<b>Closing date:</b>	Open
<b>Job Reference:</b>	AT106

### how to apply

To apply for this position please fill out the form online or alternatively complete an application form and return it to **HR@activetameside.com** or Human Resources, Active Tameside, Active Ken Ward, Hattersley Road East, Hattersley, Hyde, SK14 3NL.

Application forms can be found on **www.activetameside.com/job-vacancies** or email **HR@activetameside.com**. For help or advice in completing the application form please contact Human Resources on 0161 366 4814.



### here for Tameside, not for profit.

Active Tameside is a registered charity which means 100% of our profits go back into ensuring the best possible facilities and services for the Tameside community.

Find out more at [activetameside.com/charity](http://activetameside.com/charity)



## job description

Working with clients that may require support with personal care and that may present challenging behaviour. Completing accurate paperwork, meeting deadlines, delivering excellent customer service and liaising with colleagues. Working across a range of project and support areas provided to our clients, requiring you to work independently, in small groups and in larger groups with other members of staff.

## role profile

<b>Role Title:</b>	Casual Life Skills and Independence Coach
<b>Grade:</b>	D
<b>Date:</b>	October 2021
<b>Responsible to:</b>	Service Development Manager

### Accountabilities:

All our roles play a key part in delivering our strategic themes to achieve our goals:

1. Contribute towards achieving a positive culture in delivering our dynamic and life enhancing strategy and outcomes. Build positive and effective relationships with customers, colleagues, partners and key stakeholders.
2. Co-operate with the employer on all issues relating to health, safety and welfare to guarantee the safety of service users, especially those with specific needs. Health and safety requirements to be met and observed by all members of staff and visitors.
3. Supervise and support the children, young person and adults with personal needs, and implement related personal programmes, including social, health, physical, hygiene, first aid and welfare matters.
4. Encourage children, young person and adults act as independently as appropriate and encourage all to interact with others and engage in activities.
5. Be aware of children, young person and adults' personal journeys, progress and achievements. Report to the service lead as agreed including record keeping of individuals.
6. Participate in training and other learning activities and performance development as required.
7. Be a flexible and proactive team member who inspires improvements and developments in people, performance and processes. To inspire a "best in class" approach in representing our brand internally and externally.
8. Live and breathe the vision and values of Active Tameside in a customer focused way to drive us to be the best that we can be. To lead by example and to be an active role model in delivering our policies and procedures.

## Requirements:

Our recruitment process will include you demonstrating these requirements from your application form, interview and/or assessment(s):

<p><b>Knowledge</b></p> <p><b>Health and social care/Teaching Assistant or NGB Governing body level 2</b></p> <p><b>Basic knowledge of Policies including Child Protection/Safeguarding and Behaviour Policy</b></p> <p><b>Experience of supporting children, young people or adults in other settings e.g. mainstream, outdoor Education, care homes</b></p> <p><b>Able to communicate effectively with children/adults, other staff, parents and carers</b></p> <p><b>Basic knowledge of National Curriculum programmes or supported services programmes</b></p>	<p><b>Experience</b></p> <p><b>Experience of supporting individuals and groups of children and/or young people in a school or community setting</b></p> <p><b>Experience of using ICT to support learning</b></p> <p><b>Experience of transporting children using own vehicle or company transport</b></p> <p><b>Experience of being compliant with health and safety guidelines</b></p> <p><b>Experience of working within a diverse workforce</b></p>
<p><b>Skills</b></p> <p><b>Can work under the direction of others to support individuals or groups</b></p> <p><b>Competent MAPA Practitioner (or willing to undertake training) including additional statutory training to meet the needs of the service</b></p> <p><b>Can use initiative when supporting individuals within activities during sessions</b></p>	<p><b>Values</b></p> <ul style="list-style-type: none"> <li>★ <b>Active - we encourage people to be healthy and active</b></li> <li>★ <b>Champion - we work and adapt so that we can be the best</b></li> <li>★ <b>Together - we are there for people that need our help</b></li> <li>★ <b>Integrity - we are genuine and honest with people</b></li> <li>★ <b>Value - we respect people's opinions and differences</b></li> <li>★ <b>Enthusiasm - we enjoy what we do and act positively</b></li> </ul>

**Essential Criteria – in bold**

*Desirable Criteria – in italics*

**our employee  
lifecycle**



**Hire me**

Provide a job role that enables me to utilise my unique talents ensuring individuals are fit for purpose and success.

**Develop me**

I am supported by managers that will help me develop as an individual to be the best I can be.

**Manage my performance**

Provide an environment that promotes continuous learning and development. Managers and employees are clear on their mutual expectations and managers provide helpful and constructive feedback.

**Engage and motivate me**

I am able to participate in decisions that affect me and my team. And concerns I have are dealt with urgently with any issues dealt with sensitively and with emotional intelligence.

**Thank me**

My time and extra effort are recognised and appropriately rewarded. Leaders and managers show respect for my time.

**Wish me farewell**

My feedback is appreciated and may enable continued improvements in the workplace for others.