

<b>Salary:</b>	<b>£8.13 per hour for under 21 years of age</b> <b>£8.20 per hour for 21 - 22 years of age</b> <b>£8.72 per hour for over 23 years of age</b>
<b>Contract Type:</b>	<b>Casual</b>
<b>Hours:</b>	<b>Various</b>
<b>Closing Date:</b>	<b>Open</b>
<b>Please Quote:</b>	<b>AT109</b>

**helping you to live your best life**

Active Tameside is a registered charity. We're here to inspire the people of Tameside into living healthier, happier and more active lives.

We are looking to recruit enthusiastic and energetic Casual Life Skills and Independence Assistants to become part of our Everybody Can service, promoting life skills and independence through various projects and developing children, young people and adults holistically.

The role holders will be assisting the Life Skills and Independence Coaches in the support of children, young people and adults with additional needs who can display challenging and extreme behaviors due to social, emotional and learning needs.

Working with some of the most challenging children, young people and adults in the borough from various backgrounds including disability and those with severe autism, looked after children, social isolation, behavioural needs, we will expect this person to assist with a person centered approach, looking at the holistic development of complex individuals while providing an inspiring experience that engages all.

You will need to be organised, have great communication skills and make sure health and safety guidance is adhered to.

For an informal discussion on the vacancy please contact Helen Wilson (Service Development Officer) on [helen.wilson@activetameside.com](mailto:helen.wilson@activetameside.com)

In return we can offer you the opportunity to play a major role in the provision of an excellent service. Ongoing training and development will be provided.

Active Tameside is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and it is expected that all applicants will share this commitment. DBS checks will be carried out on successful candidates subject to post requirement.

To apply for this position please fill out the form online or alternatively with an application form and return it to [HR@activetameside.com](mailto:HR@activetameside.com) or People Services, Active Tameside, Active Ken Ward, Hattersley Road East, Hattersley, Hyde, SK14 3NL.

Application forms can be found on [www.activetameside.com](http://www.activetameside.com) or email [hr@activetameside.com](mailto:hr@activetameside.com). For help or advice in completing the application form please contact People Services on 0161 366 4814.

## Role Profile

**Role Title:** Life Skills and Independence Assistant

**Grade:** B

**Date:** February 2021

**Responsible to:** Service Development Manager

### **Role Purpose:**

To support Active Tameside Life Skills and Independence Coaches on our holiday and community programmes across Tameside, providing children with opportunities to take part in sport and a variety of other activities.

### **Role Accountabilities:**

All our roles play a key part in delivering our strategic themes to achieve our goals:

1. Contribute towards achieving a positive culture in delivering our dynamic and life enhancing strategy and outcomes. Build positive and effective relationships with customers, colleagues, partners and key stakeholders.
2. To support Active Tameside life skills and independence coaches to plan and deliver high quality fun sports sessions and activities on our community and holiday camp programmes.
3. To ensure all health and safety guidance is adhered to when delivering sessions in community or holiday camp settings
4. To undertake training as required.
5. Be a flexible and proactive team member who inspires improvements and developments in people, performance and processes. To inspire a "best in class" approach in representing our brand internally and externally.
6. Live and breathe the vision and values of Active Tameside in a customer focused way to drive us to be the best that we can be. To lead by example and to be an active role model in delivering our policies and procedures.

## Role Requirements:

Our recruitment process will include you demonstrating these requirements from your application form, interview and/or assessment(s):

Knowledge	Experience
<p><b>Experience of supporting children, young people or adults in other settings e.g. mainstream, outdoor Education, care homes</b></p> <p><b>Able to communicate effectively with children/adults, other staff, parents and carers</b></p> <p><b>Knowledge of health and safety requirements when delivering structured sessions</b></p> <p><b>Good level of education</b></p> <p><b>Knowledge of equal opportunities issues and appreciation of equal opportunities within service provision</b></p> <p><i>Basic knowledge of Policies including Child Protection/Safeguarding and Behaviour Policy</i></p> <p><i>Health and social care/Teaching Assistant or NGB Governing body level 2</i></p> <p><i>Membership of NGB coaches association</i></p>	<p><i>Experience of assisting activities in a school, community or holiday based setting</i></p> <p><i>Experience of working with target groups e.g. people from different cultural backgrounds, people from socially disadvantaged areas or people with disabilities</i></p> <p><i>Experience of updating health and safety records to ensure safety of all participants</i></p> <p><i>Experience of being compliant with health and safety guidelines.</i></p> <p><i>Experience of working within a diverse workforce.</i></p>
Skills	Values
<p><b>Can work under the direction of others to support individuals or groups</b></p> <p><b>Can use initiative when supporting individuals within activities during sessions</b></p> <p><b>Ability to communicate effectively with both children and adults</b></p> <p><b>Ability to motivate others and be self-motivated/enthusiastic</b></p> <p><b>Ability to work in a team</b></p> <p><b>Willingness to work flexibly when required</b></p>	<p>★ <b>Active - we encourage people to be healthy and active.</b></p> <p>★ <b>Champion - we work and adapt so that we can be the best.</b></p> <p>★ <b>Together - we are there for people that need our help.</b></p> <p>★ <b>Integrity - we are genuine and honest with people.</b></p> <p>★ <b>Value - we respect people's opinions and differences.</b></p> <p>★ <b>Enthusiasm - we enjoy what we do and act positively.</b></p>

**Essential Criteria – in bold**

*Desirable Criteria – in italics*