

## committed to helping everyone live their best life

Working for us is much more than just a job. You'll become one of our own, part of our inspiring Active Tameside family, bound together by a strong sense of belonging which only comes from like-minded people, passionate about helping people to live their best lives.

As an awarding winning and compassionate Charitable Trust we have your health, wellbeing and happiness at heart, offering excellent training, development and career progression, a host of benefits including a local government pension scheme and free Active Premier membership with access to all 7 of our facilities. Membership includes gym, classes, general swim, spa and exclusive Les Mills virtual classes on our app - all worth £35.99 per month

**So, what are you waiting for? Become part of something different and help us make a difference.**

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### PE & Sports Coach

<b>Salary:</b>	£23,524.45 p.a pro rata for part-time under 21 years of age, £25,417.22 p.a. pro rata for part-time age 21+
<b>Working hours:</b>	37-hour post – see rota information below
<b>Workplace:</b>	Active Education – various Tameside/High Peak Primary Schools
<b>Contract type:</b>	Fixed term until 28 <sup>th</sup> August 2026 – Term Time Only
<b>Closing date:</b>	Wednesday 18 <sup>th</sup> February 2026
<b>Interview date:</b>	Tuesday 24 <sup>th</sup> February or Wednesday 25 <sup>th</sup> February 2026
<b>Job Reference:</b>	AT213

### how to apply

To apply for this position please fill out the form online or alternatively complete an application form and return it to **HR@activetameside.com** or Human Resources, Active Tameside, Active Ken Ward, Hattersley Road East, Hattersley, Hyde, SK14 3NL.

Application forms can be found on **[www.activetameside.com/job-vacancies](http://www.activetameside.com/job-vacancies)** or email **HR@activetameside.com**. For help or advice in completing the application form please contact Human Resources on 0161 366 4814.

## job description

To deliver high quality PE and health lessons in line with the PE national curriculum as part of the Active Tameside coaches in school's programme. As one of our PE & Sport Coaches you will be responsible for the planning and delivery of high-quality PE lessons linked to the PE national curriculum in local Tameside and High Peak schools. You will assess children on a half termly basis to aid pupil development and attainment along with providing excellent customer service to all partner schools.

**You will need a NGB Level 2 in one of our focus sports to apply for this position.**

For an informal discussion on the vacancy please contact Gavin Browne (Head of Active Education) on 07525 130996.

### rota

Monday 9.00-11am, Team meeting 12.45-4.30pm

Tuesday, Wednesday, Friday - 8.45am-5.15pm

Thursday 8.45 – 4.30pm

2/3 hours community sports delivery in the evenings per week.

### role profile

<b>Role Title:</b>	PE & Sports Coach
<b>Grade:</b>	D
<b>Date:</b>	November 2023
<b>Responsible to:</b>	Head of Education and Sport

### Accountabilities:

All our roles play a key part in delivering our strategic themes to achieve our goals:

1. Contribute towards achieving a positive culture in delivering our dynamic and life enhancing strategy and outcomes. Build positive and effective relationships with customers, colleagues, partners and key stakeholders.
2. To plan and deliver high quality curriculum and extra-curricular PE and health lessons in line with PE national curriculum in Tameside and Glossop primary schools, along with community and holiday camp settings.
3. To record and collate school pupil assessments/registers on a half termly basis to feedback to schools/schools' development officer on each pupil attainment/attendance within PE lessons
4. To ensure all health and safety guidance is adhered to when delivering sessions in school, community or holiday camp settings.
5. Be a flexible and proactive team member who inspires improvements and developments in people, performance and processes. To inspire a "best in class" approach in representing our brand internally and externally.

6. Live and breathe the vision and values of Active Tameside in a customer focused way to drive us to be the best that we can be. To lead by example and to be an active role model in delivering our policies and procedures.

## Requirements:

Our recruitment process will include you demonstrating these requirements from your application form, interview and/or assessment(s):

### Knowledge

**National governing body (NGB) qualification to level 2 or above in an Active Tameside focus sport (See below for focus sports)**

**First Aid & Child protection certificates**

**Knowledge of the primary PE national curriculum and assessment framework**

**Knowledge of health and safety requirements when delivering structured PE lessons**

**IT Literate**

**Good level of education to include mathematics and English at GCSE level**

**Knowledge of equal opportunities issues and appreciation of equal opportunities within service provision.**

*Sport related degree or diploma*

*Teaching assistant qualifications (Primary)*

*Membership of NGB coaches' association*

### Skills

**Excellent organisational and planning skills**

**Strong communication skills and the ability to influence primary school staff in relation to school PE and sport provision**

**The ability to analyse pupil performance and produce half termly concise reports.**

**Willingness to work flexibly when required.**

**Full UK driving licence and access to a car on a daily basis**

### Experience

**Experience of delivering high quality structured PE lessons in various sports to KS1/KS2 primary school children in line with the PE national curriculum in a primary school setting**

**Experience of delivering community and holiday based sport and physical activity sessions**

**Experience of maintaining and updating records in relation to pupil attainment and attendance**

**Experience of updating health and safety records to ensure safety of all participants**

### Essential Criteria – in bold

Desirable Criteria – in italics

**our employee  
lifecycle**



<b>Hire me</b>	Provide a job role that enables me to utilise my unique talents ensuring individuals are fit for purpose and success.
<b>Develop me</b>	I am supported by managers that will help me develop as an individual to be the best I can be.
<b>Manage my performance</b>	Provide an environment that promotes continuous learning and development. Managers and employees are clear on their mutual expectations and managers provide helpful and constructive feedback.
<b>Engage and motivate me</b>	I am able to participate in decisions that affect me and my team. And concerns I have are dealt with urgently with any issues dealt with sensitively and with emotional intelligence.
<b>Thank me</b>	My time and extra effort are recognised and appropriately rewarded. Leaders and managers show respect for my time.
<b>Wish me farewell</b>	My feedback is appreciated and may enable continued improvements in the workplace for others.